



**1. DAYS**

Monday through Friday and some Saturdays. Undergraduate graduating year credit recitals normally occur at 6:00pm or 8:00pm. Non-graduating year credit recitals occur at 12:30pm or 6:00pm. Graduate recitals normally take place at 6 or 8pm (due to length of required material 12:30 weekday times are not sufficient) or on a Saturday and will take place in vkh.

**2. Venues**

Graduate recitals will normally take place in VKH. Undergraduate recitals (with the exception of Piano) will take place in Studio 242. PDT may also be used for either graduate or undergraduate recitals but space and time that venue is much more limited.

**3. TIMES**

Recitals will take place at 12:30pm, 6:00pm, and 8:00pm on weekdays and noon, 2pm, 4pm, 6pm & 8pm on Saturdays.

**4. REHEARSAL TIMES**

Undergraduate student recitals will be given up to one hour of rehearsal time in the venue. Graduate student recitals will be given up to two hours of rehearsal time in the venue. DMA recitals will be given up to three hours of rehearsal time. Note that all rehearsal time is dependent on availability of the space.

**5. CANCELLATIONS**

Cancellation of a recital date involves a number of people. Credit recitals (graduate or undergraduate) may be cancelled or rescheduled only in cases of illness, injury, bereavement, or other emergency. In all cases, written permission from the Chair of Music Performance Studies is required.

**6. PRIORITIES**

Credit recital dates will not be booked until October. Graduate students will book first, followed by undergraduates in their graduating year and then all remaining undergraduates.

**7. RECORDING**

Recordings will only take place during designated recording studio times (Tuesdays between 1:30 & 3:30, booked through the recording studio), or as part of a credit recital.

**8. PHOTOGRAPHY**

Still or motion photography (including videotaping) is not permitted in the performance venues.

## **9. RECEPTIONS**

Receptions are not allowed in performance venues, the green rooms, TC Atrium or the Music Building Lobby.