

Request for Recording

Email your completed form to:
music-tech@uwo.ca

NOTE: While every effort is made to have faculty archival recordings available upon request, there are rare circumstances when a recording may not be available due to scheduling, staffing, or technical issues.

Name: _____ Email: _____ Check One: <u>Copy of Recorded Event</u> ☐ <u>Private Recording Session</u> ☐	Fees: Single Event Request - \$30 Additional Event Request(s) - \$5 Private Recording Session - \$100 Please contact Mike Godwin : mgodwin@uwo.ca
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EVENT REQUEST INFORMATION							
	Year:	Month:	Day:	Time:	Venue:	Event Name:	Cost:
1.							
2.							
3.							
4.							
5.							
TOTAL COST:							

***** STUDIO USE ONLY – DO NOT FILL OUT *****		
DEAN'S OFFICE RECEIPT		
<i>Requester's Name</i>	<i>Date</i>	
X		
<i>Payment Received By</i>	<i>Signature</i>	<i>Amount</i>
REQUISITIONER'S RECEIPT		
<i>Requester's Name</i>	<i>Date</i>	
Wade Haan	X	
<i>Payment Received By</i>	<i>Signature</i>	<i>Amount</i>