

# THE DON WRIGHT FACULTY OF MUSIC COMMUNITY LEADERSHIP, ENTREPRENEURSHIP, AND ENGAGEMENT (CLEE) LABORATORY APPLICATION – Round One, FALL 2022

## **Background:**

The Don Wright Faculty of Music is very excited to announce the pilot formation of CLEE (Community Leadership, Entrepreneurship, and Engagement Laboratory) which will award undergraduate and/or graduate students seed money of up to \$2,000 to offset costs related to the initiation of individual or collaborative musical community engagement proposals or projects. There will be four rounds of CLEE funding over the next four semesters, awarding up to 15 grants in each semester.

As one of the most outward facing units at Western, the Don Wright Faculty of Music has a significant role to play in facilitating and building mutually supportive community engagement and leadership relationships with London, Southwestern Ontario, and GTA communities. Proposals for funding would ideally help address themes/issues of social justice, diversity, Truth and Reconciliation, cross-disciplinary, and socio-economic accessibility.

## **Additional Information:**

Examples of possible proposals include, but are not limited to:

1. Performances in the community.
2. Targeted outreach to school music programs (academic and applied) and other community music programs within Southwestern Ontario and the Greater Toronto Area).
3. Formation of a community organization related to the themes listed above (e.g. - <https://bordercrossingmn.org/>).
4. Service projects to musical organizations in Southwestern Ontario.

Group proposals and project collaborations with other students and constituents within and outside the Don Wright Faculty of Music community are also encouraged. Student/faculty and student/staff collaborative project proposals may also be submitted.

All projects must be successfully completed within one year of being awarded a CLEE grant, which should be outlined in the detailed timeline of your project.

**The deadline to apply for Round One is October 15, 2022. Please submit applications electronically to: [musicfinance@uwo.ca](mailto:musicfinance@uwo.ca) .**

See below for the proposal guidelines for the CLEE Award - all project proposals must adhere to these rules as closely as possible so please take the time to read them carefully!

Questions regarding the CLEE application process may be directed to: [musicfinance@uwo.ca](mailto:musicfinance@uwo.ca)

Thank you for your interest in this exciting opportunity!

### **Proposal Guidelines –Evaluation Criteria:**

Submissions will be adjudicated by a committee of faculty and students, chaired by the Dean, based on the following evaluative criteria:

- Potential impact and benefit of proposed project for community and the Don Wright Faculty of Music.
- Feasibility of the project and budget, and likelihood for successful completion and realization within one year.
- Capability and ability of the team involved to successfully realize the project.
- Educational benefit to the students involved.
- Engagement and relationship to issues of social justice, diversity, Truth and Reconciliation, and socio-economic accessibility.
- All funds specified shall be in Canadian dollars.
- FOR INTERNATIONAL/NON-RESIDENT VISITING GUESTS: The fee you quote will have 15% withholding tax deducted, as per the Canadian Revenue Agency guidelines for non-residents of Canada. Note that any guests performing virtually will NOT have 15% withholding tax taken from their stipend.
- All CLEE guests coming onto campus in person will have to comply with [Western's Visitor Policy](#).

# Community Leadership, Entrepreneurship, and Engagement Laboratory Application Form Fall Semester 2022-2023

|  |       |
|--|-------|
| Name:  | Date: |
| Contact Information (Email):   |       |
| Additional Group Members (if applicable):  |       |
| Proposal/Project Title:  |       |
| Proposal Timeline (Include Specific Proposed Dates of Concerts/Events if applicable):  |       |
| Please describe your proposal in detail (maximum 300 words). Please attach supporting documents and details to your application as needed. |       |

How would the community benefit from this proposal/project?

**COST BREAKDOWN** IN CANADIAN DOLLARS (List and then **Total** the costs in the appropriate columns):

| <i>Expense Description</i>                                | <i>Amount (Cdn\$)</i> |
|---|-----------------------|
| Venue Rental:   |                       |
| Travel Expenses (mileage, per diem, accommodation, etc.): |                       |
| Supplies:   |                       |
| Instrument Rental:  |                       |
| Other (please specify):                                   |                       |
|   |                       |
|   |                       |
| <b>TOTAL: \$</b>  |                       |

**PROJECTED BUDGET:**

**FINAL CLEE AMOUNT BEING REQUESTED:**  
**(Must not exceed \$2000)**

= \$ \_\_\_\_\_ **CANADIAN DOLLARS**

**APPLICANT'S SIGNATURE:** \_\_\_\_\_