

Completing the Music Theory Assessment Online - 2022

Section One – Logging in to write the Music Theory Assessment

1. Go to <https://owl.uwo.ca/portal/site/e29df966-dec1-4689-a1a2-ae01710efdb2> and login with your Western User id and password
2. Your user id is provided to you as part of the “Activate Your Western Identity” process. If you have not yet activated your Western Identity, **you should do so before proceeding**. Instructions to activate your Western Identity can be found at:

https://wts.uwo.ca/identity/identities_and_access/activation.html

These activation steps were also outlined in the acknowledgement letter sent to you from the University.

Section Two – Completing the Theory Component

- After logging in, you will see two tabs, a **My Workspace** tab and the **Music Theory Assessment** tab. Click on the **Music Theory Assessment** tab. At this point, you can choose to begin the test, or select a link to the website for music admissions information.
- When you select the test, the introduction page will appear; notice the following:
 - a. The maximum duration allowed for the test is 1 hour. Few students will need that much time.
 - b. All 32 questions are delivered in a linear format.
 - c. Only one attempt is allowed, so once you press **Submit for Grading** you can't return to the test.
- Click on **Begin Assessment** to start.
- When you're finished be sure to scroll to the end and click **Submit for Grading**.

Need help logging in?

If you experience technical difficulties logging in or completing the Music Theory Assessment, please contact the ITS Customer Support Centre at 519-661-3800 or use their web-form:

- <https://wts.uwo.ca/helpdesk/>
- Please let them know you are a Music Applicant wanting to write the Music Theory Assessment in OWL.