Viola Studio of Sharon Wei
last revised September 2020

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Office Hours: by appointment MB 335

Course Description:
This course involves the study of viola performance through one-on-one lessons, performance classes, and performances. Students will gain a comprehensive knowledge of the standard viola repertoire by studying and performing works in various styles, genres and by different composers. Progress will be evaluated during every lesson and performance class.

This document lists pertinent information for your viola studies. Please read it carefully. Also, it is your responsibility to know all the contents of the UWO Music Performance Handbook. You can find it online at


Performance classes are mandatory and will be held every Wednesday morning. Masterclass will run as follows: 8am-8:35am, (8:35am-8:50am break) 8:50 - 9:15am Each student must perform at least 2 times per semester. Please consult the posted schedule.

Lessons
Viola lessons begin the week of September 7th. Your lesson time will be emailed out to you in August. There are weekly lessons for all undergraduates. For 3rd and 4th year performance majors, the lessons are 90 minutes long (or two 45 minute lessons). For all other undergraduates, the lessons are 50 minutes long. Graduate students receive weekly lessons that are 50 minutes long. You will receive 12 lessons over the course of the term.

Cancelled/missed lessons policy: Any lessons that I cancel will be made up. You must call or email me 24 hours in advance to cancel a lesson. Lessons will not be made up unless they have been cancelled. If you cancel because you are sick and it is less than 24 hours before you lesson, email me before 10pm the evening before your scheduled lesson.

Preparation: I expect you to show up on time for your lessons. If you are more than ten minutes late for a lesson, that lesson will be forfeited. You must be warmed up at least 20 minutes before playing for a lesson. Please schedule your lesson time when you can be warmed up and early. Practicing is essential to your success in this course. Non-performance majors are expected to practice studio materials for a minimum of 2 hours daily and
performance majors are expected to practice 3+ hours daily to cover all the material discussed in lessons. Please set up a schedule at the beginning of each semester to reserve consistent practice times.

Specific tasks will be assigned in preparation for your next lesson. Your mark will depend in part how you carry out those tasks.

*Please bring the following to each lesson:*
a separate, 3-ring binder with copies of the repertoire, studies and excerpts you play in the lesson. Please divide your repertoire neatly with tabs. For any repertoire that includes piano, please Xerox the piano score which should include the viola part.

*Instructions for the first lesson:* Please be prepared to discuss your goals for the semester. Goals include repertoire selection, recital repertoire, auditions, festival applications etc. Please bring a list of repertoire you have already worked on with previous teachers.

*Please email me pdfs of all the viola parts you are currently working on by September 30*

**Course Materials**
1. Kreutzer 42 studies for viola
2. Campagnoli 41 Caprices for viola
3. Hermann Concert Studies
4. Galamian scales for viola
5. Bach six cello suites arranged for viola (ricordi edition)
Other repertoire will be determined at your lessons.

**Performance classes**
Performance classes are every week on Wednesday from 8:00am-9:30am in TC 101. As per Covid guidelines in-person classes will run as follows:
8am-8:35am, (8:35am-8:50am break) 8:50 - 9:15am

All Music Majors, please be sure you don’t have any conflict with other classes as you are obliged to attend this class as part of your lesson requirements. Everyone should be present at each class as it is a learning opportunity for those who play and for those who are commenting.

Each student must perform at least 2 times in a semester. We will discuss at your lesson when and what you will perform. If your repertoire requires a pianist you must bring one to the class you perform in or play with a pre-recorded track from your pianist.

It is advisable that you find a pianist during the first few weeks of school. This can be through the accompanying credit that pianists are enrolled in or through the list of pianists that the performance office provides. It will be especially important this academic year as you will be asking pianists to record tracks which can be used for personal practice as well and recording assignments.
Grading:
Please refer to the Grading section in your handbook:

Lessons are worth 25% of your overall grade in the course and will be determined as follows:

Attendance/Responsibility: /10
Preparation and Improvement: /50
Recording Assignments: /40

The performance class grade is worth 10% of your overall grade in the course and will be determined as follows:

Attendance: /3
Minimum 2 performances: /4
Oral contribution: /3

Concert Attendance
All students enrolled in performance classes must attend concerts. This year it will mostly be through online performances. There will be guest viola and chamber music masterclasses throughout the year. Please plan to listen to the following:

Sunday October 4th 3:00pm Livestream Faculty Concert Series
Friday October 16th 12:30pm Livestream voice, viola and piano
Friday November 13th TBC Online Masterclass with Yizhak Schotten
Sunday November 15th 3:00pm Livestream Faculty Concert Series
Wednesday November 18th 8:00pm Viola Studio Recital
Sunday January 31st 3:00pm Livestream Faculty Concert Series
Friday February 5th 2:00pm Masterclass with Michael Vandersloot
Friday March 5th 12:30pm Livestream Ensemble Made in Canada
Wednesday March 17th 8:00pm Viola Studio Recital

Additionally, London is fortunate to have many other classical music series featuring world-class soloists and chamber musicians. Please be sure to check out what is happening! Here are some helpful links:

http://aeolianhall.ca
https://www.londonsymphonia.ca
http://www.jefferyconcerts.com/

Letters of Recommendation
Letters of Recommendation are a privilege, not an entitlement. If you require a letter for an application, please request one at least 2 weeks in advance of the deadline. A request
should be made in person so that we can discuss all the relevant information needed for the letter.

**Required Materials**
1) Metronome or suitable metronome app on smartphone
2) Personal recording device for recording lessons, practice and performances
3) Students must own original music for any repertoire they are working on
4) External microphone for online lessons
5) Joint Membership to the Canadian and American Viola Society (approx $50/year)  
https://www.americanviolasociety.org/Join.php

**Recording Assignment**
Assignment #1  Due Sunday September 20 at 8PM EST  
Assignment #2  Due Sunday October 4 at 8PM EST
Assignment #3  Due Sunday October 18 at 8PM EST  
Assignment #4  Due Sunday November 8 at 8PM EST
Assignment #5  Due Sunday November 29 at 8PM EST
Assignment #6  Due Sunday December 6 at 8PM EST

For each assignment please record one set of scales, arpeggios and double stops, your current etude, one orchestral excerpt and one movement from your repertoire. Tracks are to be uploaded by 8pm on the due date to your personal YouTube account. Please be sure to title your recording clearly with your name, date and repertoire played. Once you have the unique link to the recording, please post the URL only to the OWL course site under the Assignments tab.

**Practice Journal**
Your practice journal is an account of your personal practice sessions. Please summarize goals for the week, how you divided your practicing and the duration of your practice. Include thoughts on strengths and weaknesses that you are working on. Bring your notebook to every lesson.

**Statements required by the Senate:**

i) **Course Prerequisites:** Unless you have either the prerequisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

ii) **Grading scale:** A+=90-100%, A=80-89%, B=70-79%, C=60-69%, D=50-59%, F=0-49%.

iii) **Academic Consideration for Student Absence:** Students will have up to two (2) opportunities during the regular academic year to use an on-line portal to self-report an absence during the term, provided the following conditions are met: the absence is no more than 48 hours in duration, and the assessment for which consideration is being sought is worth 30% or less of the student’s final grade. **Students are expected to contact their instructors within 24 hours of the**
end of the period of the self-reported absence, unless noted on the syllabus. Students are not able to use the self-reporting option in the following circumstances:

- for exams scheduled by the Office of the Registrar (e.g., December and April exams)
- absence of a duration greater than 48 hours,
- assessments worth more than 30% of the student’s final grade,
- if a student has already used the self-reporting portal twice during the academic year

If the conditions for a Self-Reported Absence are not met, students will need to provide a Student Medical Certificate if the absence is medical, or provide appropriate documentation if there are compassionate grounds for the absence in question. Students are encouraged to contact their Faculty academic counselling office to obtain more information about the relevant documentation.

Students should also note that individual instructors are not permitted to receive documentation directly from a student, whether in support of an application for consideration on medical grounds, or for other reasons. All documentation required for absences that are not covered by the Self-Reported Absence Policy must be submitted to the Academic Counselling office of a student's Home Faculty.

Students should also note that individual instructors are not permitted to receive documentation directly from a student, whether in support of an application for consideration on medical grounds, or for other reasons. All documentation required for absences that are not covered by the Self-Reported Absence Policy must be submitted to the Academic Counselling office. For the Western University policy on Consideration for Student Absence, see: https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic_Consideration_for_absences.pdf

and for the Student Medical Certificate (SMC), see: http://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf

iv) Academic Consideration for Missing Work: In cases where students are unable to submit work due to medical illness or compassionate grounds, if an online self-reported absence is submitted, or if appropriate supporting documentation is submitted to the Associate Dean’s office, and the accommodation is granted, then the missed assessments may be rescheduled or discounted in the calculation of the final grade for the course, at the discretion of the instructor. If neither a self-reported absence nor an appropriate supporting document is submitted to the appropriate office, then the missed assignments will receive a grade of zero.

v) Academic Offences: Submission of work with which you have received help from someone else (other than the course instructor or TA) is an example of plagiarism, which is considered a major academic offence. Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, as found at: http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf
vi) **Mental Health & Wellness:** Students that are in emotional/mental distress should refer to the Health and Wellness at Western page (https://www.uwo.ca/health/) for a complete list of options about how to obtain help or to go to the Wellness Education Centre located in UCC room 76. **Students in crisis in need of immediate care are directed to go directly to Student Health Services in UC11 or to click on the green “I Need Help Now” button on the Health and Wellness page above.**

vii) **Accommodation for Students with Disabilities:** Students work with Accessible Education Western (AEW, formerly SSD) which provides recommendations for accommodation based on medical documentation or psychological and cognitive testing. The accommodation policy can be found here: https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic%20Accommodation_disabilities.pdf

viii) **Religious Accommodation:** Students should consult the University's list of recognized religious holidays, and should give reasonable notice in writing, prior to the holiday, to the Instructor and an Academic Counsellor if their course requirements will be affected by a religious observance. Additional information is given in the Western Multicultural Calendar. http://multiculturalcalendar.com/ecal/index.php?s=e-univwo

For 2020-2021 only

i) **Contingency Plan:** In the event of a COVID-19 resurgence during the course that necessitates the course delivery moving away from face-to-face interaction, all remaining course content will be delivered entirely online, either synchronously (i.e., at the times indicated in the timetable) or asynchronously (e.g., posted on OWL for students to view at their convenience). The grading scheme will **not** change. Any remaining assessments will also be conducted online at the discretion of the course instructor.

ii) **Recording of Online Activities:** All of the remote learning sessions for this course will be recorded. The data captured during these recordings may include your image, voice recordings, chat logs and personal identifiers (name displayed on the screen). The recordings will be used for educational purposes related to this course, including evaluations. The recordings may be disclosed to other individuals participating in the course for their private or group study purposes. Please contact the instructor if you have any concerns related to session recordings.

Participants in this course are not permitted to record the sessions, except where recording is an approved accommodation, or the participant has the prior written permission of the instructor.

iii) **Online Etiquette:** Some components of this course may involve synchronous online interactions. To ensure the best experience for both you and your classmates, please honour the following rules of etiquette:

- Use your computer and/or laptop if possible (as opposed to a cell phone or tablet)
- “Arrive” to class on time
• Ensure that you are in a private location to protect the confidentiality of discussions in the event that a class discussion deals with sensitive or personal material
• To minimize background noise, kindly mute your microphone for the entire class until you are invited to speak, unless directed otherwise
• Unless invited by your instructor, do not share your screen in the meeting

• Be prepared to turn your video camera off at the instructor’s request if the internet connection becomes unstable

The course instructor will act as moderator for the class and will deal with any questions from participants. To participate please consider the following:
• If you wish to speak, select the blue “raise hand” function and wait for the instructor to acknowledge you before beginning your comment or question.
• Kindly remember to unmute your microphone and turn on your video camera before speaking.
• Self-identify when speaking.
• Kindly remember to select the “raise hand” function again to lower your hand, and mute your mic.

General considerations of “netiquette”:
• Keep in mind the different cultural and linguistic backgrounds of the students in the course.
• Be courteous toward the instructor, your colleagues, and authors whose work you are discussing.
• Be respectful of the diversity of viewpoints that you will encounter in the class and in your readings. The exchange of diverse ideas and opinions is part of the scholarly environment.

Note that disruptive behaviour of any type during online classes, including inappropriate use of the chat function, is unacceptable. Students found guilty of “Zoom-bombing” a class, or of other serious online offenses, may be subject to disciplinary measures under the Code of Student Conduct.
**Examinations & Attendance:** Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration.

**Electronic Devices in Classrooms:** The in-class use of electronic devices (other than for instructor-approved in-class uses) is expressly prohibited. Students found guilty of disrupting the class with electronic devices will be asked to leave the class and may be subject to disciplinary measures under the Code of Student Conduct.

**Plagiarism Detection Software Usage:** All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com ([https://www.turnitin.com/](https://www.turnitin.com/)).