COURSE OUTLINE
APPLIED STUDY – SAXOPHONE (UNDERGRADUATE)
Western University
2020-2021

COURSE INFORMATION
Applied Study – Saxophone
X920, X925, 2921, 3921, 3922, 3924y, 3929, 4921, 4922, 4923, 4924y & 4929

Fall 2020 & Winter 2021
Applied Lessons: TBD, Music Building 541 (blended)
Performance Class: Mondays & Wednesdays, 6:00-6:45 p.m., MB140 (blended)

Course Information – General
Applied Study course information for X920, X925, 2921, 3921, 3922, 3924y, 3929, 4921, 4922, 4923, 4924y & 4929 can be found in the Music Performance Studies Handbook at:


Applied Study course information for 9509a, 9584b, 9585a & 9786b can be found in the Music Performance Studies Handbook (see above), as well as the Graduate Studies in Music Handbook at:


Course Outline
Music Performance Studies Course Outlines can be found at:

http://music.uwo.ca/departments/music-performance/course-outlines.html

PREREQUISITE CHECKING
Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

INSTRUCTOR INFORMATION
Dr. Bobbi Thompson, Assistant Professor
Office: Music Building 561
Office Phone: (519) 661-2111 ext. 85367
Office Hours: By appointment
Email: bthomp24@uwo.ca
COURSE SYLLABUS

Policies & Requirements – General
The Policies and Requirements for Applied Lessons can be found in the Music Performance Studies Handbook under Policies and Requirements at:


Course Objectives
Following this course of study, students should demonstrate technical command of the saxophone, a practice routine that promotes continual development, a general knowledge of the standard concert repertoire, and an understanding of pedagogical approaches to teaching the fundamentals of saxophone playing. Assignments for this course include: attending, preparing and participating in studio lessons and performance classes; completing and submitting all assigned technical requirements; and, completing and submitting weekly recorded assignments.

Achieving the Objectives

1. Regular Lesson Attendance
Attendance at all lessons and performance classes is mandatory. Occasionally, because of illness, inclement weather or legitimate academic conflicts, lessons need to be rescheduled. Requests for unavoidable absences must be emailed to the instructor for prior approval. Students who do not take the appropriate steps for cancelling or rescheduling a lesson will be given a mark of zero for the missed lesson and no make-up will be provided. Make-up and rescheduled lessons that are missed will not be made up. More than one unexcused absence will be brought to the attention of the Chair of Music Performance Studies immediately. If the instructor must cancel a lesson, every effort will be made to provide advanced notice of the cancellation and provision for a make-up lesson. Western’s Policy on Accommodation for Illness and the Procedures for Student Absences can be found under “Rights and Responsibilities” at:

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic_Consideration_for_absences.pdf

2. Disciplined Practice Routine
Consistent daily practice on lesson assignments is mandatory. The instructor, in discussion with each student, will recommend a specific amount of practice time and appropriate strategy. However, students should be prepared to dedicate two to three hours each day in private practice, depending upon individual course requirements.
COURSE MATERIALS
The following items are required for use during and between lessons:

i. Professional quality instrument, mouthpiece, reeds and ligature

ii. Professional quality instrument maintenance

iii. Quality metronome, tuner, listening device, and audio/video recording device

iv. As assigned by the instructor, original books and scores for all works used for lessons, juries and public performances. All materials must comply with Canadian copyright laws.

v. Each student is responsible for providing their assigned collaborative pianist for lessons, rehearsals, juries and performances as requested by the instructor.

METHODS OF EVALUATION
A detailed description of the methods of evaluation for applied music instruction can be found in the Music Performance Handbook under “Undergraduate Grading” at:


The final mark for this course is comprised as follows for undergraduate students:

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Jury Mark</th>
<th>Performance Class Mark</th>
<th>Studio Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1920, 2920, 2921, 3920, 3922, 4920</td>
<td>25%</td>
<td>10%</td>
<td>65% (32.5 x 2)</td>
</tr>
<tr>
<td>3921, 4921, 4922, 4923</td>
<td>20%</td>
<td>10%</td>
<td>70% (35 x 2)</td>
</tr>
<tr>
<td>1925, 2925, 3925, 4925, 3924y, 3929, 4924y and 4929</td>
<td>25%</td>
<td>No performance class required.</td>
<td>75% (37.5 x 2)</td>
</tr>
</tbody>
</table>

Studio Instructor Evaluation
Term 1 = 50%
Term 2 = 50%
Term 1 + Term 2 = Total Mark out of 100%

Term I: A Teacher’s Report Term I form will be completed. This report will include a Mid-Year Mark (representing 50% of the year-end studio mark) and remarks concerning general attitude, attendance, progress, and potential problems.

Term II: A Teacher’s Report Term II form will be completed. This report will include a Term I Studio Mark (out of 100), Term II Studio Mark (out of 100), an End of Year Mark (average of Term I and II), a Performance Class Mark (out of 10), and remarks concerning general attitude, attendance, progress, and potential problems.

Each term mark will consist of the following assignments:

- Studio Lesson Attendance, Preparation & Participation 50%
- Technique Requirements 25%
- Recorded Assignments 25%

The last day of scheduled classes in any course will be the last day on which course assignments will be accepted for credit in a course.
1) Studio Lesson Attendance, Preparation & Participation (50%)
Each lesson will be evaluated based on the rubric below and a mark out of 100% will be assigned. A mark of zero will be given for unapproved absences (see Achieving the Objectives, Regular Lesson Attendance and Accommodation for Illness).

2) Technique Requirements (25%)
Students are responsible for achieving the prescribed technical requirements for their course. Students will have the opportunity to demonstrate their mastery of the requirements both during weekly lessons and through weekly recorded submissions to the instructor. The details of these requirements will be provided to students at the first class meeting.

3) Recorded Assignments (25%)
Students are responsible for submitting recorded assignments weekly. Students will have the opportunity to demonstrate their mastery of repertoire, etudes, and technique with these recordings, as assigned by the instructor. Therefore, it is to the benefit of the student to submit the highest quality recording possible. The details of these requirements will be provided to students at the first class meeting.

<table>
<thead>
<tr>
<th>A+: 90-100</th>
<th>A: 80-89</th>
<th>B: 70-79</th>
<th>C: 60-69</th>
<th>D: 50-59</th>
<th>F: Below 50</th>
</tr>
</thead>
<tbody>
<tr>
<td>One could scarcely expect better from a student at this level</td>
<td>Superior work which is clearly above average</td>
<td>Good work, meeting all requirements, and eminently satisfactory</td>
<td>Competent work, meeting requirements</td>
<td>Fair work, minimally acceptable</td>
<td>Fail</td>
</tr>
<tr>
<td>Exceptional progress was made on weekly repertoire, etude and technique goals. There was outstanding demonstration of a positive attitude and an eager willingness to apply and expand upon the instruction given by the teacher.</td>
<td>Superior progress was made on weekly repertoire, etude and technique goals. There was demonstration of a positive attitude and a willingness to apply the instruction given by the teacher.</td>
<td>Good progress was made on weekly repertoire, etude and technique goals. There was demonstration of a positive attitude and a willingness to try new ideas.</td>
<td>Competent progress was made on weekly repertoire, etude and technique goals. There was little evidence of a positive attitude or willingness to work up to their potential.</td>
<td>Fair/minimally acceptable progress was made on weekly repertoire, etude and technique goals. There was little evidence of a positive attitude or willingness to work up to their potential.</td>
<td>While in the lesson, the student was willing to follow the teacher's instructions, but no progress was made on weekly repertoire, etude and technique goals.</td>
</tr>
</tbody>
</table>

**Performance Class Evaluation**
Performance class will consist of student performances and discussion relevant to saxophone pedagogy and performance. The schedule for performance class will be distributed during the first class meeting. Students may not switch performance dates without prior approval of the instructor.
All Music undergraduate students registered for individual instruction, excluding 1925, 2925, 3925, 3929, 4925, 3924y, 4924y and 4929, are required to participate in performance classes as part of their Applied Music course and final mark. Students registered in the excluded courses listed above may be invited to the performance class at the discretion of the studio professor, but their participation will not be marked.

Students will be given a minimum of two solo performance opportunities each term. Students must bring study copies of the score or part to give to the teacher and classmates. It is recommended that students record their performances for post-analysis. Unless the chosen piece is unaccompanied, the performance must be accompanied. Students with performances involving collaborative pianists are required to arrange attendance and rehearsal times according to the following schedule:

i. At least one rehearsal prior to the performance
ii. At least one coaching session during the regular lesson time prior to the performance
iii. Any necessary follow up rehearsals to adequately prepare for the performance

At the end of the academic year, a final performance class mark out of 10 will be assigned based on the below rubric.

<table>
<thead>
<tr>
<th>A+: 9.0-10.0</th>
<th>A: 8.0-8.9</th>
<th>B: 7.0-7.9</th>
<th>C: 6.0-6.9</th>
<th>D: 5.0-5.9</th>
<th>F: Below 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>One could scarcely expect better from a student at this level</td>
<td>Superior work which is clearly above average</td>
<td>Good work, meeting all requirements, and eminently satisfactory</td>
<td>Competent work, meeting requirements</td>
<td>Fair work, minimally acceptable</td>
<td>Fail</td>
</tr>
<tr>
<td>• 90-100% classes attended • Meaningful and respectful contribution made to discussion • 4 or more outstanding performances given</td>
<td>• 80%+ classes attended • Meaningful and respectful contribution made to class discussion • 4 or more superior performances given</td>
<td>• 70%+ classes attended • Some meaningful and respectful contribution made to class discussion • 4 satisfactory performances given</td>
<td>• 60%+ classes attended • Limited meaningful and respectful contribution made to class discussion • 3-4 competent performances given</td>
<td>• 50%+ classes attended • Little meaningful and respectful contribution made to class discussion • 2-3 minimally acceptable performances given</td>
<td>• Fewer than 50% of classes attended • Little to no meaningful and respectful contribution made to class discussion • Fewer than 2 performances given</td>
</tr>
</tbody>
</table>
Scheduled Examinations

Jury Examinations
Juries are scheduled in December and April in accordance with course requirements. The student is responsible for preparing a program that fulfills the listed jury requirements.

The dates for Final Jury Examinations can be found at:


The requirements for Jury Examinations can be found at:

http://music.uwo.ca/departments/music-performance/handbook/jury-requirements.html

This course has received an exemption from the requirement in the Senate Policy on Evaluation of Undergraduate Academic Performance that stipulates “At least three days prior to the deadline for withdrawal from a 1000- or 2000-level course without academic penalty, students will receive assessment of work accounting for at least 15% of their final grade.”

CONTINGENCY PLAN
In the event of a COVID-19 resurgence during the course that necessitates the course delivery moving away from face-to-face interaction, all remaining course content will be delivered entirely online either synchronously (i.e., at the times indicated in the timetable) or asynchronously (e.g., posted on OWL for students to view at their convenience). The grading scheme will not change. Any remaining assessments will also be conducted online at the discretion of the course instructor.

ATTENDANCE
See the above section of this document: Achieving the Objectives, Regular Class Attendance. The university’s policy on attendance may be found at:

http://www.uwo.ca/univsec/pdf/academic_policies/exam/attendance.pdf

Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of registration. For the purpose of online courses, attendance may also be interpreted as either “is absent too frequently from” or “has not engaged sufficiently in.”
ACADEMIC CONSIDERATION FOR STUDENT ABSENCE
Students will have up to two (2) opportunities during the regular academic year to use an online portal to self-report an absence during the term, provided the following conditions are met: the absence is no more than 48 hours in duration, and the assessment for which consideration is being sought is worth 30% or less of the student’s final grade. **Students are expected to contact their instructors within 24 hours of the end of the period of the self-reported absence, unless noted on the syllabus.** Students are not able to use the self-reporting option in the following circumstances:

- For exams scheduled by the Office of the Registrar (e.g. December and April exams)
- Absence of a duration greater than 48 hours
- Assessments worth more than 30% of the student’s final grade
- If a student has already used the self-reporting portal twice during the academic year

If the conditions for a Self-Reported Absence are not met, students will need to provide a Student Medical Certificate if the absence is medical, or provide appropriate documentation if there are compassionate grounds for the absence in question. Students are encouraged to contact their Faculty academic counselling office to obtain more information about the relevant documentation.

Students should also note that individual instructors are not permitted to receive documentation directly from a student, whether in support of an application for consideration on medical grounds, or for other reasons. **All documentation required for absences that are not covered by the Self-Reported Absence Policy must be submitted to the Academic Counselling office of a student’s Home Faculty.**

Please see the Western University policy on Consideration for Student Absence:

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic_Consideration_for_absences.pdf

Please see the Student Medical Certificate (SMC):

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf

ACADEMIC CONSIDERATION FOR MISSING WORK
In cases where students are unable to submit work due to medical illness or compassionate grounds, if an online self-reported absence is submitted, or if appropriate supporting documentation is submitted to the Associate Dean’s office, and the accommodation is granted, then the missed assessments may be rescheduled or discounted in the calculation of the final grade for the course, at the discretion of the instructor. If neither a self-reported absence nor an appropriate supporting document is submitted to the appropriate office, then the missed assignments will receive a grade of zero.
ACCOMODATION FOR ILLNESS
Please read the lesson make-up policy in this document under Achieving the Objectives, Regular Lesson Attendance. Western’s Policy on Accommodation for Illness and the Procedures for Student Absences can be found under “Rights and Responsibilities” at:

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic_Consideration_for_absences.pdf

Academic Accommodation for Work Representing More Than 30%
Students are responsible for making up any missed classes or assignments as soon as possible. In order to ensure fairness and consistency for all students, academic accommodation for work representing more than 30% of the student’s overall grade in the course shall be granted only in those cases where there is documentation in the form of a completed and appropriately signed Student Medical Certificate (SMC) indicating that the student was seriously affected by illness and could not reasonably be expected to meet his/her academic responsibilities, or the equivalent documentation for non-medical or compassionate grounds.

Students seeking academic consideration must communicate with their instructors no later than 24 hours after the end of the period covered by either the self-reported absence or SMC, or immediately upon their return following a documented absence, to clarify how they will be expected to fulfil the academic expectations they may have missed during the absence. Documentation, if required, shall be submitted to the Office of the Associate Dean, Undergraduate (TC210).

Note that the new Self-Reporting Absence Portal may not be used for requesting academic relief for work worth more than 30%, or for Final Exams scheduled during the official examination period. Students are directed to read the full Senate policy on accommodation for medical illness at the following website:

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic_Consideration_for_absences.pdf

A pdf copy of a Senate approved Student Medical Certificate (SMC) may be downloaded here:

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf

Academic Accommodation for Work Representing Less Than 30%
In cases where students miss work that is worth 30% or less of the total course grade due to medical illness or compassionate grounds, if an online absence report is submitted using the new Self-Reporting Absence Portal, or if documentation is voluntarily submitted to the Associate Dean’s office and the Associate Dean deems that accommodation is warranted, then the missed assignment(s) may be discounted in the
calculation of the final grade for the course. If documentation is not submitted voluntarily then the missed assignment(s) or will receive a grade of zero.

ACADEMIC OFFENCES
Submission of work with which you have received help from someone else (other than the course instructor or TA) is an example of plagiarism, which is considered a major academic offence. Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, as found at:

http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf

MENTAL HEALTH
Students that are in emotional/mental distress should refer to the Health and Wellness at Western page,

https://www.uwo.ca/health/

for a complete list of options about how to obtain help or go to the Wellness Education Centre located in the UCC, Room 76.

Students in crisis in need of immediate care are directed to go directly to Student Health Services in UC11 or to click on the green “I Need Help Now” button on the Health and Wellness page above.

ACADEMIC COUNSELLING
The Don Wright Faculty of Music Student Services area (Talbot College Room 210) offers academic counselling, services and support to all undergraduate Music students:

http://music.uwo.ca/current-students/undergraduate/acad-counselling.html

ACCOMODATION FOR STUDENTS WITH DISABILITIES
Students with disabilities work with Accessible Education Western (AEW, formerly SSD) which provides recommendations for accommodation based on medical documentation or psychological and cognitive testing. The accommodation policy can be found here:

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic%20Accommodation_disabilities.pdf
RELIGIOUS ACCOMMODATION
Students should consult the University’s list of recognized religious holidays, and should give reasonable notice in writing, prior to the holiday, to the Instructor and as Academic Counsellor if their course requirements will be affected by a religious observance. Additional information is given in the Western Multicultural Calendar:


USE OF ELECTRONIC DEVICES
The use of electronic recording devices is encouraged during lessons and performance class with the express consent of the instructor. At no time should a student record a lesson or performance class without the knowledge and permission of the instructor and their peers. Recordings are intended for the express purpose of individual, post-performance study and should not be distributed or posted by any means, electronic or otherwise.

NOTICE OF RECORDING
All of the remote learning sessions for this course will be recorded. The data captured during these recordings may include your image, voice recordings, chat logs and personal identifiers (name displayed on the screen). The recordings will be used for educational purposes related to this course, including evaluations. The recordings may be disclosed to other individuals participating in the course for their private or group study purposes. Please contact the instructor if you have any concerns related to session recordings.

Participants in this course are not permitted to record the sessions, except where recording is an approved accommodation, or the participant has the prior written permission of the instructor.

ONLINE ETIQUETTE
Some components of this course may involve synchronous online interactions. To ensure the best experience for both you and your classmates, please honour the following rules of etiquette:

- Use your computer and/or laptop if possible (as opposed to a cell phone or tablet)
- “Arrive” to class on time
- Ensure that you are in a private location to protect the confidentiality of discussions in the event that a class discussion deals with sensitive or personal material
- To minimize background noise, kindly mute your microphone for the entire class until you are invited to speak, unless directed otherwise
- Unless invited by your instructor, do not share your screen in the meeting
- Be prepared to turn your video camera off at the instructor’s request if the internet connection becomes unstable
The course instructor will act as a moderator for the class and will deal with any questions from participants. To participate please consider the following:

- If you wish to speak, select the blue “raise hand” function and wait for the instructor to acknowledge you before beginning your comment or question.
- Kindly remember to unmute your microphone and turn on your video camera before speaking.
- Self-identify when speaking.
- Kindly remember to select the “raise hand” function again to lower your hand, mute your mic and turn off your video camera after speaking (unless directed otherwise).

General considerations of “netiquette”:
- Keep in mind the different cultural and linguistic backgrounds of the students in the course.
- Be courteous toward the instructor, your colleagues, and authors whose work you are discussing.
- Be respectful of the diversity of viewpoints that you will encounter in the class and in your readings. The exchange of diverse ideas and opinions is part of the scholarly environment.

Note that disruptive behaviour of any type during online classes, including inappropriate use of the chat function, is unacceptable. Students found guilty of Zoom-bombing a class or of other serious offenses may be subject to disciplinary measures under the Code of Student Conduct.

PROTECTION OF ONLINE CONTENT
The instructor of this course owns the intellectual property of all lectures and lecture materials. Even when such lectures and lecture materials are posted online, students are not to post lectures or lecture materials to any other websites or platforms or use the lecture recording or materials for any other purpose without the instructor’s consent. No student is permitted to record either live lectures or recorded lectures.

IMPORTANT ACADEMIC DATES
September 7    Labour Day
October 12  Thanksgiving Holiday
October 21-23  October Convocation (Cancelled)
November 2-8   Fall Reading Week
November 12   Last day to drop a first-term half course or a first-term full course (2019-20 Fall/Winter Term) without academic penalty
November 30   Last day to drop a full course and full-year half course [on campus day and evening and Distance Studies] without academic penalty
December 9    Fall/Winter Term classes end
December 10   Study Day
December 11-22 Mid-year examination period
<table>
<thead>
<tr>
<th>Date Range</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dec. 24-Jan. 3</td>
<td>Holiday (University Closed)</td>
</tr>
<tr>
<td>January 4</td>
<td>Classes resume</td>
</tr>
<tr>
<td>February 13-21</td>
<td>Spring Reading Week</td>
</tr>
<tr>
<td>February 15</td>
<td>Family Day</td>
</tr>
<tr>
<td>March 7</td>
<td>Last day to drop a second-term half course, or a second-term full course without academic penalty</td>
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<tr>
<td>April 2</td>
<td>Good Friday</td>
</tr>
<tr>
<td>April 5</td>
<td>Fall/Winter Session classes end</td>
</tr>
<tr>
<td>April 6-7</td>
<td>Study Days</td>
</tr>
<tr>
<td>April 8-30</td>
<td>Final examination period</td>
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</table>