Course Outline
Applied Music Lessons – Piano
Undergraduate and Graduate
(Kingsbury)
Fall/Winter
2019/20

Course Instructor:       Dr. Brett Kingsbury
                        Office – MB308
                        E-Mail – bkingsb@uwo.ca
                        Phone – 416-570-5269

Lesson Times:           Various, to be decided in consultation with the instructor

Location:               MB308

Masterclass:            TC100, Thursdays from 5:30 – 6:30pm
**Course Description**

This course outline applies for the following courses listed under the subtitles “Undergraduate” and “Graduate” (required companion courses are listed with asterisks at the end of the chart):

**Undergraduate**

<table>
<thead>
<tr>
<th>BMus Hons Music Education, Music Theory, Music History</th>
<th>BMus Hons Performance</th>
<th>Three-Year Music Performance Diploma</th>
</tr>
</thead>
<tbody>
<tr>
<td>1920</td>
<td>1920</td>
<td>2921</td>
</tr>
<tr>
<td>2920</td>
<td>2921</td>
<td>3922</td>
</tr>
<tr>
<td>3920</td>
<td>3921*</td>
<td>4922*</td>
</tr>
<tr>
<td>4920</td>
<td>4921*</td>
<td></td>
</tr>
</tbody>
</table>

**One-Year Artist Diploma**

Lessons for students in: BA Music, Non Faculty of Music students, study of a second instrument (all are optional and extra lesson fee applies)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th>Four-Year BMusA</th>
</tr>
</thead>
<tbody>
<tr>
<td>1925</td>
<td>1920 (required)</td>
<td></td>
</tr>
<tr>
<td>2925</td>
<td>2920 (required)</td>
<td></td>
</tr>
<tr>
<td>3925</td>
<td>3924y (optional half-hour lessons) or 3929 (optional full-hour lessons and extra lesson fee applies)</td>
<td></td>
</tr>
<tr>
<td>4923</td>
<td>4925</td>
<td>4924y (optional half-hour lessons) or 4929 (optional full-hour lessons and extra lesson fee applies)</td>
</tr>
</tbody>
</table>

*Anyone registered in 3921 (studio lessons) will also register for 3926 (Recital)*

*Anyone registered in 4921 (studio lessons) will also register for 4926 (Recital)*

*Anyone registered in 4922 (studio lessons) will also register for 4927 (Recital)*

*Anyone registered in 4923 (studio lessons) will also register for 4928 (Recital)*
Graduate
Incoming graduate students will be able to register online for their lessons and recital following their initial meeting in September with the Performance Department Chair (or the Associate Dean [Graduate Studies] in the case of DMA students). Returning graduate students should register online for lessons and recital. Those wishing to take optional lessons should contact both the Performance Department Chair and the Graduate Program Assistant as soon as possible.

In addition to registering for your recital, you must also book your recital date and time in early October.

MMus Performance, Required Lessons
9509a
9584b
9585a
9786b

Policies and Requirements

Lesson Requirements
Students registered in any of the following Applied courses receive 24 lessons of 50 minutes each, normally 12 per term: 1920, 1925, 2925, 2920, 2921, 3925, 3920, 3922, 3929, 4925, 3921, 4920, 4921, 4922, 4923, 4929. Students registered in 3924y or 4924y receive 12 hours of lessons, spread throughout the year.

Undergraduate performance majors registered in one of the following courses also receive 12 lessons of 50 minutes each, oriented toward recital requirements: 3921, 4921, 4922, 4923.

Graduate students in Literature and Performance receive 48 lessons (50 minutes duration each), spread over four terms (9509a, 9584b, 9585a and 9786b), normally 12 lessons per term.

Cancellations
If a teacher cancels a lesson, the lesson must be made up. If a student cancels a lesson for any reason, the teacher is not obligated to make it up.

Non-Studio Repertoire
As a matter of courtesy and good pedagogy, all students should inform their studio teachers as early as possible of non-studio repertoire that they have been asked or assigned to work on in addition to their studio course load. This includes repertoire for TA assignments.

Practicing
In preparing for juries or recitals, students should pace their practicing carefully, doing regular amounts every day. Practicing, like any other physical activity, requires fitness and a daily routine; students who cram in many hours of practice in panic preparation for a coming examination and who have not been practicing regularly throughout the year, run the risk of physical injury, and possible serious interruption of their Applied courses.

Piano Performance Major Practice Rooms, located in the Music Building, are rooms 226-230. During the first week of classes, roughly equal numbers of piano performance majors will be assigned to some of these rooms.
**Masterclasses**

Masterclasses will take place on Thursdays in MB441 between 5:30 and 6:30 pm. All Music undergraduate students registered for individual instruction, excluding 1925, 2925, 3925, 3929, 4925, 3924y, 4924y and 4929, are required to participate in performance classes as part of their Applied Music course and final mark. The Chair has the responsibility of assigning students to a Performance Class and designating the instructor and the number of hours per term based on class size. Students registered in the excluded courses listed above may be invited to the performance class at the discretion of the studio professor, but their participation will not be marked.

**Undergraduate Grading**

Grading System for All Applied Principal Instrument Courses:

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Jury Mark</th>
<th>Performance Class Mark</th>
<th>Studio Instructor Term I</th>
<th>Studio Instructor Term II</th>
</tr>
</thead>
<tbody>
<tr>
<td>1920, 2920, 2921,</td>
<td>25%</td>
<td>10%</td>
<td>32.5%</td>
<td>32.5%</td>
</tr>
<tr>
<td>3920, 3922, 4920</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3921, 4921, 4922,</td>
<td>20%</td>
<td>10%</td>
<td>35%</td>
<td>35%</td>
</tr>
<tr>
<td>4923</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1925, 2925, 3925,</td>
<td>25%</td>
<td>No performance class required.</td>
<td>37.5%</td>
<td>37.5%</td>
</tr>
<tr>
<td>4925, 3924y, 3929,</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4924y and 4929</td>
<td></td>
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**Studio Instructor Mark**

At the end of the first term, each undergraduate student registered for individual instruction receives a midterm report and mark from his or her instructor. This mark will be 50% of the final studio mark assigned by the instructor at the end of second term.

At the end of the year the studio instructor submits to the Chair an annual report and a year-end mark for each student in the class, which will be the average of the studio mark given for Term I and Term II. The mid-year mark and report are submitted by the instructor only to the student.

The instructor reports include comments on the student's progress, ability, attitude, attendance, repertoire covered and mentions any particular problems. The report is intended both to help the student and to inform the Division Coordinator, the Academic Advisor, the Chair and the Dean. Reports are prepared with care and in detail in order to convey as fairly as possible the student's standing in relation to the Department standard for the course concerned.

The mark that the studio instructor submits reflects the student's work in individual lessons within the context of Department standards.

**Performance Class Mark**

The performance class instructor submits a grade out of 10 that represents the participation of the student in performance class and which counts as 10% of the final grade.
Juries
All undergraduate students taking Applied Music instruction are required to take a jury examination.

- All Honors Performance, Artist Diploma and Music Performance Diploma students registered in 3921, 4921, 4922, 4923 will do a jury in December. The repertoire will be selected from the Jury Requirements for each instrument, out of which 10 minutes will be heard. Piano majors registered in 2921 will do a 10 minute jury in December in addition to the 20-minute jury in April. This includes students in the BMusA program who are registered in Music 2921. The mark for the 2921 piano jury in Dec. will count as 10% of the teacher's Term I studio mark.

- All students registered in 1920, 1925, 2925, 2920, 3924y, 3925, 2921, 3920, 3922, 3929, 4924y, 4920, 4925 or 4929 will do a year-end jury in April scheduled at 15-minute intervals. Refer to the chart below for how much music is to be prepared plus see the jury requirements for your instrument and course number.

<table>
<thead>
<tr>
<th>Course Number</th>
<th>December or April Jury</th>
<th>Amount of Music to be Prepared</th>
</tr>
</thead>
<tbody>
<tr>
<td>M1140, M1925, M3924Y, M4924Y</td>
<td>April jury</td>
<td>Prepare 15 minutes of music.</td>
</tr>
<tr>
<td>M1920, M2920, M2921, M2925, M3922, M3925, M3920, M4925, M3929</td>
<td>April jury</td>
<td>Prepare 20 minutes of music.</td>
</tr>
<tr>
<td>M4920, 4929</td>
<td>April jury</td>
<td>Prepare 30 minutes of music</td>
</tr>
<tr>
<td>M3921, M4921, M4922, M4923</td>
<td>December jury</td>
<td>Refer to the Jury Requirements for your instrument for how much music to prepare, 10 minutes of which will be heard at the December jury.</td>
</tr>
</tbody>
</table>

Jury Requirements
Students are responsible for acquainting themselves with Jury Requirements for their instrument, as well as information contained in the Music Performance Studies Handbook.

Jury Repertoire Form
Students who are doing an Applied Music jury in December or April, must obtain a Jury Repertoire Form from an Undergraduate Assistant in TC210 or their studio teacher, complete it accurately, hand it in to their instructor for approval and signature no later than Nov. 15 for December juries and March 15 for April juries. Repertoire must be listed in the order in which the student wishes to play it. It is the student's responsibility to make sure that the repertoire submitted for examination meets the requirements. Presentation of repertoire that does not meet the requirements could result in the jurors refusing to hear the jury.

The studio teachers will collect the repertoire forms from all of their students, sign them and, when all have been received, hand them in to an Undergraduate Assistant in TC210 by Nov. 15 or March 15 as applicable for insertion into the jury envelopes, along with the jury report forms. If the jury repertoire form, signed by the teacher, is missing from the jury
envelope, or if a student appears at a jury with an unsigned form, the jury will proceed to grade the playing/singing but the mark will be withheld from the Registrar and kept in the Department office until the Dept. Chair has consulted the teacher. Please note that changes in repertoire can be accommodated after the Nov/March 15 deadline if submitted by the studio teacher in writing to the Dept. Chair.

Repertoire submitted for jury examination may not have been previously performed in a jury or credit recital. Works requiring accompaniment must be performed with an accompanist, and students are responsible for providing their own accompanists.

**Graduate Grading & Progression**

The student’s professor will provide a mark out of 100 based on progress over the term and preparation for masterclasses and/or performances. Students must achieve a mark higher than or equal to 70 to register in a subsequent course.

**Concert Attendance – Concert Cards**

All students enrolled in performance classes must attend a minimum of 12 concerts per academic year (excluding concerts and performances in which the student is participating). Each student will be given a concert attendance card which will be signed by professors at the end of the various concerts. This requirement will be factored in the applied lessons grade.

Notes:

I. Students are responsible for making up any missed classes or assignments as soon as possible. In order to ensure fairness and consistency for all students, academic accommodation for work representing more than 30% of the student’s overall grade in the course shall be granted only in those cases where there is documentation in the form of a completed and appropriately signed Student Medical Certificate (SMC) indicating that the student was seriously affected by illness and could not reasonably be expected to meet his/her academic responsibilities, or the equivalent documentation for non-medical or compassionate grounds.

Students seeking academic consideration must communicate with their instructors no later than 24 hours after the end of the period covered by either the self-reported absence or SMC, or immediately upon their return following a documented absence, to clarify how they will be expected to fulfil the academic expectations they may have missed during the absence. Documentation, if required, shall be submitted to the Office of the Associate Dean, Undergraduate (TC210).

Note that the new Self-Reporting Absence Portal may not be used for requesting academic relief for work worth more than 30%, or Final Exams scheduled during the official examination period. Students are directed to read the full Senate policy on accommodation for medical illness at the following website:


A pdf copy of a Senate approved Student Medical Certificate (SMC) may be downloaded here: https://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf
II. In cases where students miss work that is worth 30% or less of the total course grade due to medical illness or compassionate grounds, if an online absence report is submitted using the new Self-Reporting Absence Portal, or if documentation is voluntarily submitted to the Associate Dean’s office and the Associate Dean deems that accommodation is warranted, then the missed assignment(s) or quiz(zes) may be discounted in the calculation of the final grade for the course. If documentation is not submitted voluntarily then the missed assignment(s) or quiz(zes) will receive a grade of zero.

III. Students who are in emotional/mental distress should refer to Mental Health@Western at the following website https://www.uwo.ca/health/mental_wellbeing/ for a complete list of options about how to obtain help.

IV. Students may be excused to observe a religious holy day of their faith without penalty provided they notify the instructor in advance. Students are responsible for material covered in their absence and each student shall be permitted a reasonable amount of time to make up missed work.

V. If you require academic accommodations because of a disability, please let the instructor know during the first week of classes, and, if you have not done so already, register as soon as possible with Accessible Education (formerly known as Services for Students with Disabilities). You can learn more about the Student Success Centre’s services for accessible education at http://success.uwo.ca/academics/sas/index.html