Course Outline for students registered to study applied horn with Derek Conrod

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Registering for Applied Music (Lessons) and Recitals

Undergraduate Please remember to register for your Applied Music lessons in the summer, just as you would register for any of your other courses. Do not assume that this will automatically be done for you. You must register for your lessons yourself, if you wish to receive credit.

Be sure to also register for 0918 (018) Ensemble. This generic course number will be converted to the actual Ensemble number at a later date, by the Dean’s Office, following the Large Ensemble auditions. In addition to registering for your recital (if required), you must also book your recital date and time in early October.

The progression of Applied Music course numbers appears below, by program. The old course numbers appear in brackets following the new four-digit course numbers.

- Anyone registered in 3921 (studio lessons) will also register for 3926 (Recital).
- Anyone registered in 4921 (studio lessons) will also register for 4926 (Recital)
- Anyone registered in 4922 (studio lessons) will also register for 4927 (Recital)
- Anyone registered in 4923 (studio lessons) will also register for 4928 (Recital)

Graduate Incoming graduate students will be registered for their lessons and recital during their initial meeting in September with the Performance Department Chair. Returning graduate students should register for lessons and recital in September. Those wishing to take optional lessons should contact both the Performance Department Chair and the Graduate Admissions Assistant as soon as possible.

In addition to registering for your recital, you must also book your recital date and time in early October.

The progression of Applied Music course numbers appears below, by program.

MMus Performance, Required Lessons
9509 a/b/y 9584 a/b/y 9585 a/b/y

MMus, Optional Lessons
9502 9508

Policies and Requirements

Lesson Requirements Students registered in any of the following Applied courses receive 24 lessons of 50 minutes each, normally 12 per term: 1920, 1925, 2925, 2920, 2921, 3925, 3920, 3922, 3929, 4925, 3921, 4920, 4921, 4922, 4923, 4929. Students registered in 3924y or 4924y receive 12 hours of lessons, spread throughout the year.

Undergraduate performance majors registered in one of the following courses also receive 12 lessons of 50 minutes each, oriented toward recital requirements: 3921, 4921, 4922, 4923.

Graduate students in Literature and Performance receive 36 lessons (50 minutes duration each), spread over 3 terms (9509a/b/y, 9584a/b/y and 9585a/b/y), normally 12 lessons per term, plus an additional six hours of coaching available from the studio teacher for each recital (9511 and 9588).

Lesson and Recital Requirements

Cancellations If a teacher cancels a lesson, the lesson must be made up. If a student cancels a lesson for any reason, the teacher is not obligated to make it up.

Non-Studio Repertoire As a matter of courtesy and good pedagogy, all students should inform their studio teachers as early as possible of non-studio repertoire that they have been asked or assigned to do in addition to their studio course load.

Practicing In preparing for juries or recitals, students should pace their practicing carefully, doing regular amounts every day. Practicing, like any other physical activity, requires fitness and a daily routine; students who cram in many hours of practice in panic preparation for a coming examination and who have not been practicing regularly throughout the year, run the risk of physical injury, and possible serious interruption of their Applied courses.

Piano Performance Major Practice Rooms, located in the Music Building, are rooms 226-230. During the first week of classes, roughly equal numbers of piano performance majors will be assigned to some of
these rooms.

**Masterclasses** All Music undergraduate students registered for individual instruction, excluding 1925, 2925, 3925, 3929, 4925, 4924y, 4924 and 4929 required to participate in performance classes as part of their Applied course and final mark. The Chair has the responsibility of assigning students to a Performance Class and designating the instructor and the number of hours per term based on class size. Students registered in the excluded courses listed above may be invited to the performance class at the discretion of the studio professor, but their participation will not be marked.

**List of Professional Accompanists** A list of contact information for professional accompanists in the London area is available for students to pick up from the Music Performance Studies Office, TC 232. Students should contact their professor for advice regarding their preferences.

**Change of Studio Teacher**

Each student registered for Applied Music instruction is assigned by the Department Chair to an Instructor. Every attempt is made to meet students’ requests to study with a particular instructor, but the Department cannot guarantee that every request can be met. Requests Initiated by Students The ultimate goal of the individual instruction offered by the Department of Music Performance Studies in the Don Wright Faculty of Music is the sustained progress of the individual student. The relationship between a student and his/her studio instructor is a special one. For this reason, the Performance Department has implemented a Change of Teacher Form which gives clear guidelines on the formal changeover between studio instructor and student. Please work through the Chair of Music Performance if questions arise.

Change of Teacher Form (also available in TC 232)

**Reassignments Made by the Music Performance Department** The Chair of MPS is responsible for assigning students to studios annually. While normally students should expect to stay in the same studio during their full course of study, the pattern of entering graduate and undergraduate students (especially if specifically recruited by a given teacher), and new performance majors, may increase an individual teacher’s workload to the point that a studio change for some students may become necessary. When such a situation is perceived by a teacher or the Chair, the two will consult about which students might be moved. Changes will not normally be permitted for students entering year four. The Chair will contact any affected students as soon as possible after the Spring Examination period, explain the situation, and suggest alternate teachers. If necessary, the Chair will consult with the prospective new teacher(s). As always, students’ and teachers’ preferences will be accommodated if possible, but the final decision rests with the Chair, and will be recorded on a Change of Teacher Form (see above) in the MPS office by June 30.

**Undergraduate Grading**

**Grading System for All Applied Principal Instrument Courses**

**Course Number**

1920, 2920, 2921, 3920, 3922, 4920 3921, 4921, 4922, 4923
1925, 2925, 3925, 4925, 4924y, 3929, 4924y and 4929.

**Jury Mark**

40% 20% 50%

**Performance Class Mark Term I**

**Studio Instructor Term II**

25% 35% 25%

10%

10%

No performance class required.

25% 35% 25%

**Studio Instructor Mark** At the end of the first term, each undergraduate student registered for individual instruction receives a midterm report and mark from his or her instructor. This mark will be 50% of the final studio mark assigned by the instructor at the end of second term.

At the end of the year the studio instructor submits to the Chair an annual report and a year-end mark for each student in the class, which will be the average of the studio mark given for Term I and Term II. The mid-year mark and report are submitted by the instructor only to the student.
The instructor reports include comments on the student’s progress, ability, attitude, attendance, repertoire covered and mentions any particular problems. The report is intended both to help the student and to inform the Division Coordinator, the Academic Advisor, the Chair and the Dean. Reports are prepared with care and in detail in order to convey as fairly as possible the student’s standing in relation to the Department standard for the course concerned.

Regarding absences, Students are responsible for making up any missed classes or assignments as soon as possible. In order to ensure fairness and consistency for all students, academic accommodation for work representing more than 30% of the student’s overall grade in the course shall be granted only in those cases where there is documentation in the form of a completed and appropriately signed Student Medical Certificate (SMC) indicating that the student was seriously affected by illness and could not reasonably be expected to meet his/her academic responsibilities, or the equivalent documentation for non-medical or compassionate grounds.

Students seeking academic consideration must communicate with their instructors no later than 24 hours after the end of the period covered by either the self-reported absence or SMC, or immediately upon their return following a documented absence, to clarify how they will be expected to fulfill the academic expectations they may have missed during the absence. Documentation, if required, shall be submitted to the Office of the Associate Dean, Undergraduate (TC210).

Note that the new Self-Reporting Absence Portal may not be used for requesting academic relief for work worth more than 30%, or for Final Exams scheduled during the official examination period. Students are directed to read the full Senate policy on accommodation for medical illness at the following website: https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic_Consideration_for_absences.pdf

A pdf copy of a Senate approved Student Medical Certificate (SMC) may be downloaded here: https://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf

In cases where students miss work that is worth 30% or less of the total course grade due to medical illness or compassionate grounds, if an online absence report is submitted using the new Self-Reporting Absence Portal, or if documentation is voluntarily submitted to the Associate Dean’s office and the Associate Dean deems that accommodation is warranted, then the missed assignment(s) or quiz(izes) may be discounted in the calculation of the final grade for the course. If documentation is not submitted voluntarily then the missed assignment(s) or quiz(izes) will receive a grade of zero.

Students who are in emotional/mental distress should refer to Mental Health@Western at the following website https://www.uwo.ca/health/mental_wellbeing/ for a complete list of options about how to obtain help.

The mark that the studio instructor submits reflects the student’s work in individual lessons within the context of Department standards.

Performance Class Mark The performance class instructor submits a grade out of 10 that represents the participation of the student in performance class and which counts as 10% of the final grade.

Juries All undergraduate students taking Applied Music instruction are required to take a jury examination.

- All Honours Performance, Artist Diploma and Music Performance Diploma students registered in 3921, 4921, 4922, and 4923 will do a 10-minute jury in December.
- All students registered in 1920, 1925, 2925, 2920, 3925, 2921, 3920, 3922, 3929, 4925, 4920 or 4929 will do a year-end jury in April scheduled at 20-minute intervals.
- All students registered in 3924y and 4924y will do a 15-minute jury in April.
- For all course numbers except 3921, 4920, 4921, 4922 and 4923, repertoire and etudes (inclusive of orchestral excerpts) must amount to a total playing time not less than the length of the jury examination.
- For 4920, repertoire and etudes in applied jury 4920 (inclusive of orchestral excerpts) must amount to a total playing time not less than 30 minutes.
Students are reminded to check the music web-site periodically for up-to-date information pertaining to class lists, juries, auditions, etc.

Jury Requirements Students are responsible for acquainting themselves with jury requirements for their instrument, as well as information contained in the Music Performance Studies Handbook.

Jury Requirements

Jury Repertoire Form Students who are doing an Applied Music jury in December or April, must obtain a Jury Repertoire Form from the Performance Department Secretary or their studio teacher, complete it accurately, hand it in to their instructor for approval and signature no later than Nov. 15 for December juries and March 15 for April juries. Repertoire must be listed in the order in which the student wishes to play it. It is the student's responsibility to make sure that the repertoire submitted for examination meets the requirements. Presentation of repertoire that does not meet the requirements could result in the jurors refusing to hear the jury.

The studio teachers will collect the repertoire forms from all of their students, sign them and, when all have been received, hand them in to the Performance Dept. Secretary by Nov. 15 or March 15 as applicable for insertion into the jury envelopes, along with the jury report forms. If the jury repertoire form, signed by the teacher, is missing from the jury envelope, or if a student appears at a jury with an unsigned form, the jury will proceed to grade the playing/singing but the mark will be withheld from the Registrar and kept in the Department office until the Dept. Chair has consulted the teacher. Please note that changes in repertoire can be accommodated after the Nov/March 15 deadline if submitted by the student teacher in writing to the Dept. Chair. Jury.

Repetertoire submitted for jury examination may not have been previously performed in a jury or credit recital. Works requiring accompaniment must be performed with an accompanist, and students are responsible for providing their own accompanists.

Jury Day & Grading of Juries Jury dates are posted on the music web-site and can be access by selecting Students > Current Students > Undergraduate Students > Jury Schedule. A less-detailed schedule can be found on the Important Performance Department Dates page.

Each student is responsible for arriving, with accompanist if required, at least 15 minutes before the scheduled jury time. The jury may stop the student's performance at its discretion or according to the regulations stated in the jury requirements for the student's Division. Any student who is late for his or her jury may not be allowed to proceed.

In a non-recital jury performance, the student plays for two teachers, not including the student's own, in a private examination. The two jurors will agree on one mark, but each juror will write separate comments. Jury marks are based strictly on the student's performance at the jury. They do not reflect attendance, attitude or progress. The jury examination is an objective examination of the student's ability to perform the required repertoire, and the mark is an assessment of that performance in relation to the Performance Department’s requirements and standards.

Failed jury marks will be averaged in with the teacher's year-end studio mark and the performance class mark.

All piano majors registered in 1920 and 2920 will do a Piano Technique Exam in early December which will count as 15% of their jury mark.

Progression Requirements Performance majors taking 2921 or 3921 must obtain a final mark of 70% in these courses to progress within the Performance program. Music Performance Diploma majors must obtain a final mark of 80% in 2921 and 3922 to progress. See additional progression requirements for both programs in the Academic Calendar.

Students who are currently registered in 1925 and want to use their year-end jury as an audition for BMus, must take the following TWO steps:

1. Inform the Admissions Officer, Odilia Van Delinder, TC210, ovandeli@uwo.ca, of their intent to do this so that she can get the information into her records and prepare an audition form.

2. Inform the Program Assistant in TC210, dwfom-mps-dept@uwo.ca, so that the jurors can be alerted that they will be filling out an audition form for BMus, as well as a jury report form.

Graduate Grading & Progression

The student's professor will provide a mark out of 100 based on progress over the term and preparation for masterclasses and/or performances. Students must achieve a mark higher than or equal to 70 to register in a subsequent course.

Brief Course Description
Performance and Survey of Music Literature I (for non-Music Majors) Elective Applied Study I
Elective Applied Study II
Elective Applied Study III
Elective Applied Study IV
Principal Instrument IV
1140 1925
2925 3925 4925
1920 2920 3920 4920
2921 234
3921 374 4921 434 3922 338
4922 438
4923 460
3924y 375y 4924y 475y
3926 394
Applied Principal Instrument II (Hons. Performance), I (Music Performance Diploma)
Applied Principal Instrument III (Hons. Performance)
Applied Principal Instrument IV (Hons. Performance)
Applied Principal Instrument II (Music Performance Diploma) Applied Principal Instrument III (Music
Performance Diploma) Applied Principal Instrument (One Year Artist Diploma)
Applied Principal Instrument III (BMusA – 4 yr.) Applied Principal Instrument IV (BMusA – 4 yr.)
Recital (BMus Honors Performance)
4927 439 4928 461 4926 494
Recital (Music Performance Diploma) Recital (One Year Artist Diploma) Recital (BMus Honors
Performance)
Reference Charts for Performance Course Numbers
Undergraduate Required Lessons, Non-Performance
1920 2920 3920 4920
Undergraduate Optional Full-Hour
Undergraduate Required Lessons, Hons. Performance
1920 2921 3921 4921
Undergraduate Optional Half-Hour Lessons (No Extra Fee)
3924y 4924y
Three-Year Music Performance Diploma
Lessons
1925 2925 3925
(Extra Fee)
MMus Performance, Required Lessons
9509 a/b/y 9584 a/b/y 9585 a/b/y
MMus, Optional Lessons
9502 9508
3929
4925 (344) 4929
Recitals
4927 Three-Year Music Performance Diploma 4928 One-Year Artist Diploma (if/when offered)
9511 MMus First Recital 9588 MMus Second Recital
CONCERT ATTENDANCE – CONCERT CARDS
All students enrolled in performance classes must attend a minimum of 12 concerts per academic year (excluding concerts and performances in which the student is participating). Each student will be given a concert attendance card which will be signed by professors at the end of the various concerts. This requirement will be factored in the performance class grade.

Important Dates:
September 5 - classes begin
September 13 - last day to add a first term half-course October 14 - Thanksgiving Day Holiday (classes excused) November 4-10 - Fall Reading Week (classes excused) November 12 - last day to drop a first term half-course December 5 - classes end
December 6-7 - Study Days (classes excused)
December 8-19 - examination period