The University of Western Ontario  
Don Wright Faculty of Music  
Department of Music Research and Composition

MUSIC 1639U: General Integrated Musicianship (GIM) I  
Fall 2020

Course Coordinator: Dr. Michael Fitzpatrick; mfitzpa7@uwo.ca; 519-661-2111 x84329  
Office and Hours: TC327; office hours TBA, or by appointment, or anytime at all  
Course Schedule: See your individual timetable

Teaching Assistants:

-Dictation: André McEvenue (ameeven@uwo.ca); Rashaan Allwood (rallwood@uwo.ca); 
Tracey Kennedy (tkenne25@uwo.ca); Hannah Pinhorn (hpinhorn@uwo.ca)

-Sight Singing: Hannah Nickel (hnickel@uwo.ca); Samantha Johnston (sjohn375@uwo.ca); 
Hailey Witt (hwitt@uwo.ca); Max Arvidsson (marvidss@uwo.ca); Carmen Specht 
(cspecht2@uwo.ca); Parnian Aghaiani (paghaian@uwo.ca)

-Keyboard Harmony: William Snyder (wsnyder@uwo.ca); Petya Stavreva (pstavrev@uwo.ca); 
Tadeo Gangotena (tgangote@uwo.ca); Chanjoo Ahn (cahn26@uwo.ca)

Who to see for What: In general, you should approach your own course instructor first for 
issues related to the course material, e.g., if you need extra help, or if you need to be absent from 
class. If you cannot see your instructor for some reason, or if you cannot resolve with your 
instructor’s help any issue you are having, then please contact the course coordinator promptly. 
Also, see the course coordinator as soon as possible if you have any needs concerning academic 
accommodation (see notes below).

Course Description and Learning Outcomes:

The General Integrated Musicianship (GIM) program develops skills in dictation, sight singing, 
and keyboard harmony. These activities train and instill essential qualities of proficient 
musicianship including the following: a musical ear, musical and tonal memory, the accurate 
relative perception of sound, the ability to vocalize in response to the inner ear, the ability to 
imagine the sound of notated music accurately, fluency in applying theoretical concepts to music 
making and listening, facility with playing harmonic progressions at the keyboard, an accurate 
sense of tonality, rhythm, and meter.

The GIM program is a blended course consisting of weekly in-person tutorials supplemented by 
online content. The weekly tutorial will alternate between the Dictation and Sight-Singing 
disciplines (see the course schedule). Additionally, students will complete keyboard-harmony 
playing assignments for assessments periodically throughout the term. Please see the OWL site 
to sign up for keyboard-harmony assessment times and view the schedule for instructor-
guided practice sessions. Students are required to sign up for test times in order to be assessed.
and graded for keyboard-harmony playing assignments. All keyboard-harmony assessments and practice sessions will take place in the keyboard-harmony lab, TC 301.

Students will complete online homework assignments and tests in both dictation and sight singing. See the course schedule for dates on which these assignments and tests are due. The homework assignments are designed to facilitate and ensure consistent individual practice throughout the term. Please note, however, that much more practice is needed beyond the homework assignments.

**Sight-singing homework assignments are assessed on a pass/fail basis, and they will be graded automatically by the Smart Music software. You must earn at least 75% on all the sight-singing exercises included in the homework assignment to pass the assignment. Dictation homework will be graded manually and assigned a percentage grade.**

Regular attendance and participation in each of these course components is crucial for success in every one of them. Furthermore, as in-class instruction and practice is so limited, these courses require students to spend a good deal of time practicing and developing their musicianship skills outside of scheduled class times. Students are expected to work on their skills daily. All musicianship skills are cumulative, and regular progress throughout the term is necessary to keep up with the course material.

**In GIM-I, students will gain fluency in the following skills:**

Dictation: identify intervals, triads, and seventh-chords; take melodic and harmonic dictation of diatonic tonal melodies and SATB passages including tonic and dominant triads, and dominant-seventh chords; develop tonal hearing; notate the bass lines and harmonic progressions of musical passages.

Sight Singing: sing and conduct at sight melodies in major keys incorporating leaps within the tonic triad; clap or tap at sight simple and compound rhythms with both duple and triple subdivisions.

Keyboard Harmony: play harmonic progressions incorporating tonic and dominant triads, and dominant-seventh chords in root position and first inversion; realize figured-bass exercises; harmonize melodies; perform open-score reductions in SATB.
Course Requirements and Grading:

Each GIM discipline will be weighted as follows for calculating the final course grade (**see COVID-19 Contingency Plan in the Notes below**):

- Dictation: 40%
- Sight Singing: 40%
- Keyboard Harmony: 20%

For Dictation, the grade will be calculated as follows:

- Test 1 25%
- Test 2 30%
- Homework 40% (2x20%)
- Participation 5%

For Sight Singing, the grade will be calculated as follows:

- Test 1 15%
- Test 2 20%
- Test 3 20%
- Homework 40% (2x20%)
- Participation 5%

For Keyboard-harmony playing assignments, the grade will be calculated as follows:

- Assignment 1 25%
- Assignment 2 25%
- Assignment 3 25%
- Assignment 4 25%

The total course grade, considering all disciplines together, breaks down as follows:

- 3 Sight-Singing Tests 22%
- 2 Sight-Singing Homework Assignments 16% (8% each)
- 2 Dictation Tests 22%
- 2 Dictation Homework Assignments 16% (8% each)
- 4 KBH Playing Assignments 20% (5% each)
- Participation 4%
**Important note concerning participation grades:** Participation includes regular attendance, engagement in class learning activities and discussions, and being prepared for class by bringing the required textbooks/materials and completing any assigned work. **Students may miss one unexcused class without penalty;** otherwise, a student may be excused from class due to illness or other extenuating circumstances. When possible, notice should be provided to the instructor in advance of the class to be missed. After this first absence, the attendance grade will be calculated by deducting each unexcused absence from the total remaining classes and converting this number into a percentage. **Any student who misses more than three unexcused classes in a single discipline will automatically receive a grade of zero for this portion of the course mark for that discipline only.**

**Compulsory First-Year Exam Exemption:** The Dean's office has granted this course an exemption from the Senate policy that requires each first year course (1000-1999) to administer a common, compulsory, final examination scheduled during the examination period worth not less than 30% of the final grade.

**Required Course Materials:**

The dictation component of the course will use this resource:


The sight-singing component of the course will use these resources:


**NOTE:** This resource may be purchased either as a physical copy or as an e-book. If you purchase the e-book, make sure you have a way (e.g., a tablet or laptop) to view the material during class. I recommend the e-book since it is the most cost-effective in these times of increased costs for resources this academic year.**


**Textbooks are available in the UWO Bookstore. The Laitz materials include the textbook, and two workbooks. You will need these materials for theory classes as well the next two years of GIM. They are a cost-effective investment. Additionally, students should bring blank staff paper to all dictation classes. All of the keyboard-harmony playing assignments are available on the OWL course website.**
Notes:

**Grading scale:** A+=90-100%, A=80-89%, B=70-79%, C=60-69%, D=50-59%, F=0-49%.

**Academic Consideration for Student Absence:** Students will have up to two (2) opportunities during the regular academic year to use an on-line portal to self-report an absence during the term, provided the following conditions are met: the absence is no more than 48 hours in duration, and the assessment for which consideration is being sought is worth 30% or less of the student’s final grade. *Students are expected to contact their instructors within 24 hours of the end of the period of the self-reported absence,* unless noted on the syllabus. Students are not able to use the self-reporting option in the following circumstances:

- for exams scheduled by the Office of the Registrar (e.g., December and April exams)
- absence of a duration greater than 48 hours,
- assessments worth more than 30% of the student’s final grade,
- if a student has already used the self-reporting portal twice during the academic year

If the conditions for a Self-Reported Absence are not met, students will need to provide a Student Medical Certificate if the absence is medical, or provide appropriate documentation if there are compassionate grounds for the absence in question. Students are encouraged to contact their Faculty academic counselling office to obtain more information about the relevant documentation.

Students should also note that individual instructors are not permitted to receive documentation directly from a student, whether in support of an application for consideration on medical grounds, or for other reasons. All documentation required for absences that are not covered by the Self-Reported Absence Policy must be submitted to the Academic Counselling office.

For the Western University policy on Consideration for Student Absence, see: https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic_Consideration_for_absences.pdf

and for the Student Medical Certificate (SMC), see: http://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf

**Academic Consideration for Missing Work:** In cases where students are unable to submit work due to medical illness or compassionate grounds, if an online self-reported absence is submitted, or if appropriate supporting documentation is submitted to the Associate Dean’s office, and the accommodation is granted, then the missed assessments may be rescheduled or discounted in the calculation of the final grade for the course, at the discretion of the course coordinator. If neither a self-reported absence nor an appropriate supporting document is submitted to the appropriate office, then the missed assignments will receive a grade of zero.

**COVID-19 Contingency Plan:** In the event of a COVID-19 resurgence during the course that necessitates the course delivery moving away from face-to-face interaction, all remaining course content will be delivered entirely online, either synchronously (i.e., at the times indicated in the timetable) or asynchronously (e.g., posted on OWL for students to view at their convenience). The grading scheme will not change. Any remaining assessments will also be conducted online.
at the discretion of the course instructor. In the event that instruction moves entirely online, all further assessments in Keyboard-harmony will be cancelled, and any remaining percentage left from this portion of the course will be divided equally into the sight-singing and dictation disciplines.

**Recording of Online Activities:** All of the remote learning sessions for this course will be recorded. The data captured during these recordings may include your image, voice recordings, chat logs and personal identifiers (name displayed on the screen). The recordings will be used for educational purposes related to this course, including evaluations. The recordings may be disclosed to other individuals participating in the course for their private or group study purposes. Please contact the instructor if you have any concerns related to session recordings. Participants in this course are not permitted to record the sessions, except where recording is an approved accommodation, or the participant has the prior written permission of the instructor.

**Online Etiquette:** Some components of this course may involve synchronous online interactions. To ensure the best experience for both you and your classmates, please honour the following rules of etiquette:

- Use your computer and/or laptop if possible (as opposed to a cell phone or tablet)
- “Arrive” to class on time
- Ensure that you are in a private location to protect the confidentiality of discussions in the event that a class discussion deals with sensitive or personal material
- To minimize background noise, kindly mute your microphone for the entire class until you are invited to speak, unless directed otherwise
- Unless invited by your instructor, do not share your screen in the meeting
- In order to give us optimum bandwidth and web quality, please turn off your video camera for the entire class unless you are invited to speak
- Be prepared to turn your video camera off at the instructor’s request if the internet connection becomes unstable

The course instructor will act as moderator for the class and will deal with any questions from participants. To participate please consider the following:

- If you wish to speak, select the blue “raise hand” function and wait for the instructor to acknowledge you before beginning your comment or question.
- Kindly remember to unmute your microphone and turn on your video camera before speaking.
- Self-identify when speaking.
- Kindly remember to select the “raise hand” function again to lower your hand, mute your mic and turn off your video camera after speaking (unless directed otherwise).

**General considerations of “netiquette”:**
- Keep in mind the different cultural and linguistic backgrounds of the students in the course.
- Be courteous toward the instructor, your colleagues, and authors whose work you are discussing.
- Be respectful of the diversity of viewpoints that you will encounter in the class and in your readings. The exchange of diverse ideas and opinions is part of the scholarly environment.
Note that disruptive behaviour of any type during online classes, including inappropriate use of the chat function, is unacceptable. Students found guilty of “Zoom-bombing” a class, or of other serious online offenses, may be subject to disciplinary measures under the Code of Student Conduct.

**Accessibility:** For issues concerning accessibility on campus, please visit: http://www.accessibility.uwo.ca

**Mental Health & Wellness:** Students that are in emotional/mental distress should refer to the Health and Wellness at Western page (https://www.uwo.ca/health/) for a complete list of options about how to obtain help or to go to the Wellness Education Centre located in UCC room 76. *Students in crisis in need of immediate care are directed to go directly to Student Health Services in UC11 or to click on the green “I Need Help Now” button on the Health and Wellness page above.*

**Accommodation for Students with Disabilities:** Students with disabilities work with Accessible Education Western (AEW, formerly SSD) which provides recommendations for accommodation based on medical documentation or psychological and cognitive testing. The accommodation policy can be found here: https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic%20Accommodation_disabilities.pdf

**Religious Accommodation:** Students should consult the University's list of recognized religious holidays, and should give reasonable notice in writing, prior to the holiday, to the Instructor and an Academic Counsellor if their course requirements will be affected by a religious observance. Additional information is given in the Western Multicultural Calendar: http://multiculturalcalendar.com/ecal/index.php?s=c-univwo

**Academic Offences:** Submission of work with which you have received help from someone else (other than the course instructor or TA) is an example of plagiarism, which is considered a major academic offence. Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, as found at: http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf

**Electronic Devices:** Using electronic devices in class (unless required to read an electronic textbook or access a course website as directed by the instructor) is strictly prohibited.
# 1639U: General Integrated Musicianship I  
## Fall 2020  
## Sight-Singing and Dictation Course Schedule

<table>
<thead>
<tr>
<th>Class/Week</th>
<th>Topic</th>
<th>Ottman/Laitz</th>
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<tbody>
<tr>
<td>SS: wk1 (Sept. 9–11)</td>
<td>Stepwise Melodies, Major Mode</td>
<td>O1–2</td>
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<tr>
<td>Dictation: wk2 (Sept. 14–18)</td>
<td>Intervals, Scales, Counterpoint, Rhythm</td>
<td>L1–2</td>
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<tr>
<td>SS: wk3 (Sept. 21–25)</td>
<td>Stepwise Melodies, Major Mode</td>
<td>O1–2</td>
</tr>
<tr>
<td>Dictation: wk4 (Sept. 28–Oct. 3)</td>
<td>Intervals, Scales, Counterpoint, Rhythm</td>
<td>L1–2</td>
</tr>
<tr>
<td>SS: wk5 (Oct. 5–9)</td>
<td>Stepwise Melodies, Major Mode</td>
<td>O1–2</td>
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<tr>
<td>Dictation Homework. 1 due Oct. 9</td>
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<tr>
<td>Dictation: wk6 (Oct. 12–16)</td>
<td>Triads, Seventh-chords, Texture</td>
<td>L3–4</td>
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<tr>
<td>Sight-Singing Homework. 1 due Oct. 16</td>
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<tr>
<td>Thanksgiving Holiday, Oct. 12</td>
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<tr>
<td>Dictation: wk8 (Oct. 26–30)</td>
<td>Dictation Test 1</td>
<td>L1–4</td>
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<tr>
<td>Sight-Singing Test 1 due Oct. 30</td>
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<td>O1–2</td>
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<tr>
<td>Week 9 (Nov. 2–6)</td>
<td>Fall Reading Week, No Classes</td>
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<tr>
<td>Dictation: wk10 (Nov. 9–13)</td>
<td>Dominant Sevenths, Harmonic Rhythm</td>
<td>L5–6</td>
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<tr>
<td>Sight-Singing Hwk. 2 due Nov. 13</td>
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<tr>
<td>SS: wk11 (Nov. 16–20)</td>
<td>Leaps in Tonic Triad</td>
<td>O3–4</td>
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<tr>
<td>Dictation Hwk. 2 due Nov. 20</td>
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<tr>
<td>Dictation: wk12 (Nov. 23–27)</td>
<td>Dominant Sevenths, Harmonic Rhythm</td>
<td>L5–6</td>
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<tr>
<td>Sight-Singing Test 2 (due Nov. 25)</td>
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<td>O3–4</td>
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<tr>
<td>SS: wk13 (Nov. 30–Dec. 4)</td>
<td>Leaps in Tonic Triad</td>
<td>O3–4</td>
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<tr>
<td>Dictation Test 2 (Thurs–Fri sections only)</td>
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<td>L1–6</td>
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<tr>
<td>Dictation: wk14 (Dec. 7–9)</td>
<td>Dictation Test 2 (Mon–Wed sections only)</td>
<td>L1–6</td>
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<tr>
<td>Sight Singing Test 3 (Due Dec. 11)</td>
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<td>O3–4</td>
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Keyboard-Harmony Playing Assignment Assessment Dates

**ALL ASSESSMENTS TAKE PLACE IN TC 301**

**SIGN UP FOR ASSESSMENTS USING THE “SIGN UP” TOOL ON THE OWL SITE**

Assignment 1: Week 5 October 5–9
Assignment 2: Week 7 October 19–23
Assignment 3: Week 11 November 16–20
Assignment 4: Week 13 November 30–December 4