Welcome! I hope you have all had a good summer. I am looking forward to working with you all!

This document lists pertinent information for your cello studies. Please read it carefully. Also, it is your responsibility to know all the contents of the UWO Music Performance Handbook. You can find it online at http://www.music.uwo.ca/departments/music-performance/handbook/index.html

HOW TO REACH ME
Email: twiebe@uwo.ca
Office: 661-2111 ex. 86987
Music Building 319

LESSONS
Cello lessons begin September 12. I have posted a cello lesson sign-up sheet outside my studio door MB319. Please sign up for a lesson time. I give weekly lessons for all of my cello students. For Sophie, Patrick, Daniel and Anna the lessons are ninety minutes. For all other students, the lessons are sixty minutes.

Unless you are sick the day of the lesson, you must call or email me at least 24 hours in advance to cancel a lesson. I am not obliged to make up lessons you have cancelled. I am obliged to make up lessons I have cancelled. If you cancel because you are sick, please notify me by email before the lesson’s start time. Please do not text me or call my cell phone unless it’s an emergency—like if you’re running late.

I expect you to show up on time for your lessons. If you are more than ten minutes late for a lesson, that lesson may be forfeited.

You must be warmed up for at least 20 minutes before playing in a lesson. I will not hear you before you are warmed up.

Normally, I will give you specific tasks to prepare for your next lesson. Your mark will depend in part on how you carry out those tasks.

Please bring the following to each lesson:

- a bound notebook for me to write in
- a separate, 3-ring binder with copies of the repertoire, studies and excerpts you play in the lesson. They should be neatly divided with tabs, and labeled. For the repertoire that includes piano, please Xerox the piano part which includes the cello part, not the cello part alone.

VISION STATEMENT
Each of you is required to submit a 360-word or shorter vision statement, articulating: a) what you would like to be doing professionally after you are finished your studies; and b) why you want to do it. The statement is due Tuesday, September 20. Submitting it late may impact your grade.

REQUIRED PURCHASES (if you don’t already have them)
- an SD card to record your performances in performance class, or a good video+audio recording device
- a Bärenreiter edition of the Bach Suites
- Feuillard's Daily Exercises (Schott)
- Popper's High School of Cello Playing, op. 73
- a metronome/pitch device with drone for each pitch and pitch indicator, such as a Korg TMR-50, or equivalent technology on a smart phone app.

HIGHLY RECOMMENDED PURCHASES
I highly urge you to purchase the following, if you don’t already have it a small, sophisticated recording device for your practice, such as a Zoom or Tascam DR-07MKII

The above are not inexpensive, and they are easily worth it.
**PERFORMANCE CLASSES**

Weekly performance classes will be held Tuesdays, at 7 p.m., lasting as long as 8:30 p.m., in Music Building 441, beginning September 13. All undergraduate full-time music students must attend each class for sixty minutes. All others are strongly encouraged to attend.

The final decision on who plays in class rests with me. If you want to play on a specific week, let me know. Near the beginning of each term, I will post a sheet outside my studio, announcing who plays when for the rest of term. It is your responsibility to consult that sheet. It is also your responsibility to prepare for your performance, once you have signed up for it.

If the piece you play in class requires a pianist, it is your responsibility to ensure the pianist is available for the class. If the pianist is not available, let me know at least two weeks in advance, so I can reschedule you when your pianist is available.

Each performer must provide five photocopies of the cello part for their colleagues to follow. Each performer must say a few words, without notes, about the work they are to play, providing historical context of the piece. If the performer repeats the same movement in a different class, or plays a different movement from the same work in a different class, they do not have to give another oral presentation about the work.

Normally, all pieces that are not sonatas or orchestral excerpts must be performed for memory in class. If you have any question whether your piece should be performed for memory, please consult me.

Each student must:

- provide their own SD card (4 GB will be sufficient) which I can pop into a video camera to record their performance (after each class performance, the performer gets their card back)

or

- record their performances in class with a recording device.

**PIANISTS**

If you are playing a degree recital this year, please consult me before booking a pianist.

Here are some good pianists I recommend to play with you, including if you give a degree recital. You would have to pay them their rate:

Debbie Grigg debbiegrigg.dg@gmail.com
Janelle Scharringa janelle.scharringa@gmail.com
Chloe Weston cweston2@alumni.uwo.ca
Charmaine Fopoussi (lives in Stratford!) Charmaine.fopoussi@gmail.com
Simone Luti sluti@uwo.ca

Our Faculty of Music offers an undergraduate accompanying-for-credit program. If you need a pianist, and are not playing a degree recital this year, let me know. I may be able to find a pianist through this program. Pianists in this program do not charge to play with you.

**STUDIO RECITALS**

I will attempt to book spaces for at least two recitals this year.

**JURIES**

All undergraduates must play a cello jury in December (Anna and Daniel) or April (all other undergraduates).

**CONCERT ATTENDANCE**

Each undergraduate full-time music student is required to attend at least twelve performance events—concerts, operas, non-cello guest master classes—per school year. At the beginning of the school year, I will post a pouch outside my studio with concert attendance cards for you to collect (one for each of you). The cards have room for faculty signatures. The student is responsible to obtain a faculty signature either immediately following the event, or, by furnishing a program from the event, sometime soon thereafter. My full-time music cello students’ grades will be affected by their concert attendance card. The card comprises 3% of the final studio grade. Each signature is worth .25% of a grade. In other words, twelve signatures equal 3% credit. Four signatures would equal 1% credit. You must submit your signed concert attendance cards to me no later than April 7, 2017.

**GRADING**
I will keep a weekly lesson log for each undergraduate. I will give each of you an unofficial studio grade at the end of each month. Your studio grade will be determined by your promptness and attendance for lessons, how receptive you are during lessons, how much you retain from lesson to lesson, and your concert attendance, as mentioned above. Normally, the studio portion of the undergraduate’s grade will be the average of all lesson grades during the term. I will give each of you a studio grade in December and April. Your performance class grade will be determined by your promptness and attendance for classes, how you participate in classes, and how you perform in the classes. The following is a breakdown of how grading is weighed for each undergraduate cello studio course number.

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Jury Mark</th>
<th>Performance Class Mark</th>
<th>Studio Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1920, 2920, 2921, 3920, 3922, 4920</td>
<td>25%</td>
<td>10%</td>
<td>Term I Term II</td>
</tr>
<tr>
<td>3921, 4921, 4922, 4923</td>
<td>20%</td>
<td>10%</td>
<td>32.5% 32.5%</td>
</tr>
<tr>
<td>1925, 2925, 3925, 4925, 3924y, 3929, 4924y and 4929</td>
<td>25%</td>
<td>No performance class required.</td>
<td>37.5% 37.5%</td>
</tr>
</tbody>
</table>

**Accommodation for Medical Illness**

The Policy on Accommodation for Illness can be found under "Rights and Responsibilities" at: http://www.uwo.ca/univsec/academic_policies/index.html

NOTE: This policy has been revised to include both medical and mental illness.

The University has a policy on Accommodation for Medical Illness, http://www.uwo.ca/univsec/pdf/academic_policies/appeals/accommodation_illness.pdf stating that “in order to ensure fairness and consistency for all students, academic accommodation for work representing 10% or more of the student’s overall grade in the course shall be granted only in those cases where there is documentation indicating that the student was seriously affected by illness and could not reasonably be expected to meet his/her academic responsibilities. Documentation shall be submitted, as soon as possible, to the appropriate Dean’s office...” (In Music, this means the Associate Dean, Undergraduate).

To accommodate work affected by illness worth less than 10% of your total course grade, I will not require medical documentation.

**Mental Health**

Students that are in emotional/mental distress should refer to Mental Health@Western http://www.uwo.ca/swcom/mentalhealth/ for a complete list of options about how to obtain help.

NEW: Western has a new Wellness Education Centre located in UCC, room 76, to which students in distress may be directed http://westernusc.ca/blog/2016/02/25/wellness-centre-and-mental-health-guide-created-work—to-promote-better-student-holistic-health/

**Accommodation for Students with Disabilities**

Students with a disability that might require some special accommodation within a course must contact Services for Students with Disabilities (SSD) in the Student Development Centre. The SSD will advise instructors on the nature of the disability and will recommend accommodations. The responsibility of the Instructor, Chair and Dean are stated in the Academic Accommodations for Students with Disabilities http://www.sdc.uwo.ca/ssd/

**Religious Accommodation**

When scheduling of course requirements conflicts with religious holidays that require absence from the University or that prohibit or require certain activities on the part of the student, the student will not be penalized for absence because of religious reasons. If a suitable arrangement cannot be worked out between the student and instructor involved, they should consult the appropriate Department Chair or the Associate Dean.

**Scholastic Offence**

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, as found at: http://uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf
Pre-requisites

Students should note the following Senate regulation for ensuring that course prerequisites have been completed successfully or special permission from the Dean obtained: “Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.”

I greatly look forward to our year together. Have a great 2016-17!